

# 2018-2019 JUNIOR KINDERGARTEN FINANCIAL ENROLLMENT FORM

One Per Family



**Gray Academy**  
OF JEWISH EDUCATION

Finance Department  
A100-123 Doncaster Street  
Winnipeg, Manitoba R3N 2B4  
204.477.7482  
[finances@grayacademy.ca](mailto:finances@grayacademy.ca)

**To Complete Enrollment:**

To secure enrollment, this form must be submitted (one per family) with the JK Application Form(s) along with the deposit and student fees. Please enclose cash or a cheque payable to the Winnipeg Board of Jewish Education for the amount calculated, pay online at [grayacademy.plastiq.com](http://grayacademy.plastiq.com)\* (fees will apply) or in person by Interac at the school office. Please complete fully and note any changes in ink.

**This form must be signed by both parents/guardians (if applicable).  
Separated/divorced parents/guardians can submit one combined form or one form per person.**

STUDENT INFORMATION		
<b>Student's Name</b>	<b>Date of Birth (DD/MM/YYYY)</b>	<b>Grade Entering</b>

PARENT/GUARDIAN INFORMATION		
<b>First Name:</b>	<b>Last Name:</b>	<b>Email:</b>
<b>Home Phone:</b>	<b>Work Phone:</b>	<b>Cell Phone:</b>
<b>Street Address</b>	<b>City</b>	<b>Postal Code:</b>

PARENT/GUARDIAN INFORMATION		
<b>First Name:</b>	<b>Last Name:</b>	<b>Email:</b>
<b>Home Phone:</b>	<b>Work Phone:</b>	<b>Cell Phone:</b>
<b>Street Address</b>	<b>City</b>	<b>Postal Code:</b>

Space is limited in Junior Kindergarten and enrollment will be on a first come, first-served basis (beginning February 9th). Priority will be given to current Gray Academy families. Wait lists will begin after the enrollment deadline.

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## JUNIOR KINDERGARTEN PROGRAMS

Please Select One (full-time and part-time programs include before-school care starting at 8:00am)

**Full-Time Junior Kindergarten - \$8950**

8:40am-3:30pm

**Part-Time Junior Kindergarten - \$5000**

8:40am-11:30am - Morning JK Program

11:30am-12:30pm - JK Lunch Supervision (12:00pm on early dismissal days)

**Morning Only Junior Kindergarten - \$3950**

8:40am-11:30am

## OPTIONAL PROGRAM ADDITIONS

**Junior Kindergarten In-Service Program\* - \$350**

8:00am-3:30pm

**Junior Kindergarten After-School Program\* - \$1600**

3:30pm-5:30pm

\* Does not include Jewish holiday closures, winter or Passover break. Both options above require that a minimum of eight students are enrolled. WBJE reserves the right to cancel the program(s) in enrollment falls below eight students.

## DEPOSIT AND STUDENT FEES

<b>Deposit of \$400 per</b> _____ <b>Student(s) =</b>	\$	_____
<small>(non-refundable and non-transferable – will be applied to Parental Contribution)</small>		
<b>Student Fee of \$100(Full-Time) per</b> _____ <b>Student(s) or</b>		
<b>\$50(Morning/PT) per</b> _____ <b>Student(s) =</b>	\$	_____
<small>(towards educational field trips, co-curricular programs, celebrations and more)</small>		
<b>Total =</b>	\$	_____

**Select method of payment for deposit and student fees to accompany this form:**

- Cash     
  Cheque dated February 9, 2018 payable to the Winnipeg Board of Jewish Education  
 Online at [grayacademy.plastiq.com](http://grayacademy.plastiq.com)\*     
  Interac at school office

**Tax Deductibility:** The parental contribution for Junior Kindergarten may qualify as a child care expense on your income tax return. Please consult a tax professional.

**Separated or divorced parent/guardians:** Parents/guardians are jointly and severally responsible to WBJE for all payments including the deposit, student fees and the parental contribution. Any arrangements as between parents/guardians as to the sharing of responsibility for the payment of the parental contribution are as between the parents/guardians only and are not binding upon WBJE. Rather, it is agreed that WBJE may seek to collect any unpaid amounts due hereunder in full from both or from either parents/guardians, and/or in such proportions as between the parents/guardians as WBJE determines in its sole discretion.

*\* Plastiq.com is a third party credit card processing service provider. Fees will apply based on the type of credit card used. Some financial institutions may consider plastiq services as a cash advance. Check with your financial institution or plastiq.com for more information.*

# 2018-2019 JUNIOR KINDERGARTEN FINANCIAL ENROLLMENT FORM

## TERMS AND CONDITIONS OF ENROLLMENT

**Payment:** Invoices will be sent in the spring requiring a response with payment information within 10 business days. Payments must be made in full by September 1, 2018 or through ten equal monthly payments (September – June) by pre-authorized debit only (no additional fees will apply). Payment in full can be paid by cheque, Interac, or online by credit card at [grayacademy.plastiq.com](http://grayacademy.plastiq.com)\* (additional fees will apply). For monthly payments, a pre-authorized debit authorization form must be completed and provided no later than August 1, 2018.

**Withdrawals:** Withdrawals must be submitted in writing to the Head of School. Parents/guardians of students who withdraw after May 1, 2018 will be charged a \$500 withdrawal fee. Parents/guardians of students who attend classes in any portion of a month, will be responsible for a full month's parental contribution for that month plus parental contribution for an additional three months. Parents/guardians acknowledge that significant costs and commitments are incurred by WBJE in staffing, supplies etc. based on enrollments, and that the withdrawal fees provided for above are to assist WBJE in defraying a portion of such costs in respect of withdrawing students.

**Overdue Accounts:** Accounts past due for more than 30 days will accrue monthly interest of 1.5%, compounded monthly in arrears on the first day of each month (this is equivalent to a yearly interest rate of 19.56%).

**Dishonoured Payment:** Parental accounts will be charged a \$35 administration fee for payments rejected by a financial institution.

**Outstanding Balance:** Student class placement will not be completed for families with outstanding balances from previous school years. All unpaid balances from prior years are immediately due in order for a student to attend school in September 2018. Enrollment forms will not be considered complete until all outstanding balances are paid in full.

**We/I have read and accept the conditions above** and understand that failure to abide by them may result in termination of the student(s)' enrollment. We/I also understand and agree to accept joint and several financial responsibility for the payment of the program fees for the programs and (if applicable) program additions we/I have selected above and for all other amounts stated herein and we/I jointly and severally agree to pay same as and when due. We/I further agree to pay and be jointly and severally responsible for any expense associated with the recovery by WBJE of any amounts owing by us/me, including court and collection costs. We/I hereby certify that the information provided is true, correct and complete.

* Signature of parent/guardian:	Date:
* Signature of parent/guardian:	Date:
<b>* Both parents/guardians need to sign this form, either on the same form or in counterparts.</b>	

**Limited Bursary Assistance** may be available for families with very high need and will be assessed on a case-by-case basis. Please email [finances@grayacademy.ca](mailto:finances@grayacademy.ca) for a JK Bursary Assistance Application, or visit the Admissions page at [grayacademy.ca](http://grayacademy.ca).

Check this box if you will be submitting a JK Bursary Assistance application.

For Office Use: Account Number:	Date Received:
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