

2018-2019 K-GRADE 12 FINANCIAL ENROLLMENT FORM



Gray Academy
OF JEWISH EDUCATION

Finance Department
A100-123 Doncaster Street
Winnipeg, Manitoba R3N 2B4
204.477.7482
finances@grayacademy.ca

To Complete Enrollment:

To secure enrollment, this form must be submitted (one per family) with the Student Re-Enrollment Form(s) along with the deposit and student fees. Please enclose cash or a cheque payable to the Winnipeg Board of Jewish Education for the amount calculated, pay online at grayacademy.plastiq.com* (fees will apply) or in person by Interac at the school office. Please complete fully and note any changes in ink.

**This form must be signed by both parents/guardians (if applicable).
Separated/divorced parents/guardians can submit one combined form or one form per person.**

STUDENT INFORMATION		
Student's Name	Date of Birth (DD/MM/YYYY)	Grade Entering

PARENT/GUARDIAN INFORMATION		
First Name:	Last Name:	Email:
Home Phone:	Work Phone:	Cell Phone:
Street Address	City	Postal Code:

PARENT/GUARDIAN INFORMATION		
First Name:	Last Name:	Email:
Home Phone:	Work Phone:	Cell Phone:
Street Address	City	Postal Code:

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PARENTAL CONTRIBUTION

Full Parental Contribution:

1st Child: \$10,625 2nd Child: \$10,525 3rd and Additional Child(ren): \$6,375 Each

The Winnipeg Board of Jewish Education (“WBJE”) is committed to supporting access to Jewish education for children in the Jewish community. Families who do not have the financial resources to pay the full Parental Contribution and earn an annual household income of less than \$165,000 will be considered for a needs-based bursary.

Please Check One:

- Full Parental Contribution - You will receive your invoice with payment options in the spring.
- Bursary Assisted Parental Contribution - Available for students of families with financial need (annual household income must be less than \$165,000). Families applying for a bursary must complete and submit the enclosed Bursary Financial Application by March 28, in order to be eligible for a bursary. Late applications will be subject to availability. Families who do apply but do not qualify, agree to pay the full parental contribution if they wish for their child(ren) to continue to be enrolled in Gray Academy.

DEPOSIT AND STUDENT FEES

Deposit of \$400 per _____ Student(s) =	\$	
(non-refundable and non-transferable – will be applied to Parental Contribution)		
Student Fee of \$100 per _____ Student (s) =	\$	
(towards educational field trips, co-curricular programs, celebrations and more)		
Total =	\$	

Select method of payment for deposit and student fees to accompany this form:

- Cash Cheque dated February 9, 2018 payable to the Winnipeg Board of Jewish Education
- Online at grayacademy.plastiq.com* Interac at school office

Tax Deductibility: In accordance with the policies outlined in Canada Revenue Agency Information Circular 75-23, parental contributions for students in Kindergarten to Grade 12 may qualify as a charitable donation on your income tax return. Please consult a tax professional.

Separated or divorced parent/guardians: Parents/guardians are jointly and severally responsible to WBJE for all payments including the deposit, student fees and the parental contribution. Any arrangements as between parents/guardians as to the sharing of responsibility for the payment of the parental contribution are as between the parents/guardians only and are not binding upon WBJE. Rather, it is agreed that WBJE may seek to collect any unpaid amounts due hereunder in full from both or from either parents/guardians, and/or in such proportions as between the parents/guardians as WBJE determines in its sole discretion.

** PlastiQ.com is a third party credit card processing service provider. Fees will apply based on the type of credit card used. Some financial institutions may consider plastiQ services as a cash advance. Check with your financial institution or plastiQ.com for more information.*

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TERMS AND CONDITIONS OF ENROLLMENT

Payment: Invoices will be sent in the spring requiring a response with payment information within 10 business days. Payments must be made in full by September 1, 2018 or through ten equal monthly payments (September – June) by pre-authorized debit only (no additional fees will apply). Payment in full can be paid by cheque, Interac, or online by credit card at grayacademy.plastiq.com* (additional fees will apply). For monthly payments, a pre-authorized debit authorization form must be completed and provided no later than August 1, 2018.

Withdrawals: Withdrawals must be submitted in writing to the Head of School. Parents/guardians of students who withdraw after May 1, 2018 will be charged a \$500 withdrawal fee. Parents/guardians of students who attend classes in any portion of a month, will be responsible for a full month's parental contribution for that month plus parental contribution for an additional three months. Parents/guardians acknowledge that significant costs and commitments are incurred by WBJE in staffing, supplies etc. based on enrollments, and that the withdrawal fees provided for above are to assist WBJE in defraying a portion of such costs in respect of withdrawing students.

Overdue Accounts: Accounts past due for more than 30 days will accrue monthly interest of 1.5%, compounded monthly in arrears on the first day of each month (this is equivalent to a yearly interest rate of 19.56%).

Dishonoured Payment: Parental accounts will be charged a \$35 administration fee for payments rejected by a financial institution.

Outstanding Balance: Student class placement will not be completed for families with outstanding balances from previous school years. All unpaid balances from prior years are immediately due in order for a student to attend school in September 2018. Enrollment forms will not be considered complete until all outstanding balances are paid in full.

We/I have read and accept the conditions above and understand that failure to abide by them may result in termination of the student(s)' enrollment. We/I also understand and agree to accept joint and several financial responsibility for the parental contribution and other amounts stated herein and we/I jointly and severally agree to pay same as and when due. We/I further agree to pay and be jointly and severally responsible for any expense associated with the recovery by WBJE of any amounts owing by us/me, including court and collection costs. We/I hereby acknowledge and agree that if we are applying for Bursary Assisted Parental Contribution and it is determined by the WBJE that we/I do not qualify, we will be jointly and severally responsible to pay, and we agree to so pay, the Full Parental Contribution if we/I wish for our/my child(ren) to continue to be enrolled in Gray Academy. We/I hereby certify that the information provided is true, correct and complete.

* Signature of parent/guardian:	Date:
* Signature of parent/guardian:	Date:
* Both parents/guardians need to sign this form, either on the same form or in counterparts.	

For Office Use: Account Number:	Date Received:
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